

LIBRARY BOARD OF DIRECTORS  
SOMERS PUBLIC LIBRARY BOARD ROOM  
JANUARY 4, 2010

PRESENT: Mike Gotta, Lois Lindell, Andy Phillips, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner and Library Director Francine Aloisa.

ABSENT: Tiffany Daly (exc), Dee Moak (exc),

Meeting called to order by Chairwoman Warner at 6:32 p.m.

Approval of Minutes: Minutes of the regular meeting of December 7, 2009 meeting were read in review. Acceptance of minutes shall occur at a subsequent meeting when the printed copy is available.

First Audience to Citizens:       None

Treasurer's Report: S. Warner reviewed Treasurer's report which was filed for audit.

Correspondence: None.

Financial Business:

- a. Approval of invoices: Motion to approve payment of invoices made by L. Lindell, seconded by C. Stopa and approved unanimously.
- b. Year-to-date budget: Reviewed and accepted by the Board.

Discussion held regarding townwide continued freeze on discretionary spending and the effect of rejection of several purchase order requests for subscription renewals by Selectman's office on library patrons expectations of available periodicals. Query regarding "appeal" of purchase order rejections discussed.

Discussion held regarding necessity of emergency purchase of two Pentium computers from Bibliomation to replace two computers that recently failed. Motion by L. Lindell to approve payment of \$2,778.00 bill to Bibliomation, seconded by R. Provencher, and unanimously approved.

Discussion held regarding water bills for quarterly water usage and for quarterly bills for sprinkler heads. B. Socha inquired whether we have realized a premium reduction for the sprinkler system, which should offset some of the cost for the system.

S. Warner requested reimbursement for two safety mats purchased for the sidewalk in front of the building, since ice melt cannot be used on the new concrete. Motion by R. Provencher to reimburse S. Warner \$22.88, seconded by C. Stopa, and unanimously approved.

Committees:

Committee assignments and openings were presented by S. Warner. After discussion, the following Committee assignments were confirmed:

- Budget Committee: T. Daly, R. Provencher, C. Stopa
- Investment Committee: T. Daly, R. Provencher, L. Lindell
- Personnel Committee: T. Daly, L. Lindell
- Technology Committee: M. Gotta, A. Phillips
- Policy Committee: D. Moak, C. Stopa
- Building Maintenance Committee: B. Socha, A. Phillips
- Events Committee: D. Moak, R. Provencher

Building Program:

- a. Building Committee. Status of automatic doors and other punch list items discussed.
- b. Fundraising: S. Warner announced that an anonymous donation of \$500.00 was made in honor of Mary McGurk's long service with Friends of the Library.

Policy Review:

- a. Proctoring Exams: Proposed policy, revised following last meeting, was discussed and further revised. Motion by R. Provencher to approve policy as revised, seconded by C. Stopa, and unanimously passed.
- b. Teen Room. Continuing behavioral issues discussed and proposed policy reviewed and revised. S. Warner suggested continuing discussion of this policy at the next regular meeting. L. Lindell moved that the proposed policy as discussed tonight be approved as a temporary policy, seconded by A. Phillips, and unanimously approved.
- c. Meeting Room. No action at this time.

Old Business: No discussion held.

New Business: a. F. Aloisa advised that she was notified by the Town Clerk that due to the closing of the Kibbe Fuller and Piedmont Hall buildings for the winter there are several organizations that will be looking for locations to hold their meetings.

b. F. Aloisa provided copies of a new contact list for all board members.

c. Discussion was held regarding when the budget committee may meet as our proposed budget is normally presented and approved to our full board at the February meeting in order to comply with the town's budget timeframe. It was decided that this committee will meet during the week of January 25, 2010 once F. Aloisa is able to determine the town's timeframe for this year.

d. B. Socha advised the board that someone approached him who is interested in donating a 30 gallon aquarium to the library. After discussion, this donation was declined due to liability concerns.

Director's Report: F. Aloisa reviewed her report for the preceding month which was accepted by the Board.

Second Audience to Citizens: None

Adjournment: With no further business to be considered, Shirley Warner declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,  
Robin Provencher  
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING